



Presentation Proposal Form

Nov. 3–5, 2010

Submit by **Friday, May 7, 2010**

For Program Committee/Staff Use Only	
PIF # _____	Rating _____
Series # _____	Rank _____/_____
Track(s) _____	

Primary Contact name and contact information , (Address, phone, alternate phone, e-mail and fax)
Name(s) of presenter(s) if different:
Suggested Title: (Limit to ten words and should communicate the content of the presentation)
Length of Presentation: (Check all that apply) <input type="checkbox"/> 6 Hour pre-conference workshop <input type="checkbox"/> 3 Hour Workshop or Seminar <input type="checkbox"/> 90 Minute Seminar
What level is the presentation? <input type="checkbox"/> Beginning <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
Suggested Educational Track: (Please rank order all that apply) <input type="checkbox"/> Master Architect Series <input type="checkbox"/> Design <input type="checkbox"/> Green <input type="checkbox"/> Technical/Technology (codes, regulations, contracts, AIA documents, etc.) <input type="checkbox"/> Historic (tax credits, research, restorations, rehabilitations, etc.) <input type="checkbox"/> Business/Leadership (all business topics) <input type="checkbox"/> Educational Development/Issues (A.R.E., mandatory continuing education, IDP, registration issues, VSAIA/AIA organizational meetings, activities and events, tours, keynote address, etc.)
Is the topic eligible for Health, Safety, and Welfare (HSW) credit? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Is the topic eligible for AIA Sustainable Design (SD) credit? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Presentation Format: (Check all that apply) <input type="checkbox"/> Single Presenter <input type="checkbox"/> Multiple Presenters, Specify #: _____ <input type="checkbox"/> Panel <input type="checkbox"/> Tour <input type="checkbox"/> Other (Specify): _____

Summary: (2-3 sentences. Attach additional information if necessary to describe the program)

Qualifications: Please briefly summarize the qualifications of the presenter OR attach a bio, resume, or CV.

Please submit this form by **May 7, 2010**

Via email (preferred) in PDF or Word format to jwalker@aiava.org

Via fax to (804) 643-4607

Via U.S. Mail to Virginia Society AIA, 2501 Monument Avenue, Richmond, VA 23220

Questions? Please contact Jim Walker at 804-237-1777 or jwalker@aiava.org.