



Exhibits, Inc.

2505 Glen Center Street
Richmond, Virginia 23223

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XhibitsInc.com



Orders must be received one week prior to
show date in order to receive the advance price.

RENTAL ORDER FORM

**ALL ORDERS MUST BE PAID FOR IN ADVANCE
PLEASE COMPLETE THE ENCLOSED PAYMENT POLICY
FORM AND RETURN WITH YOUR ORDER**

CANCELLATION POLICY:

Items cancelled after move-in begins
will be charged 50% of original price.

6/2008

Rental of booth furnishings listed below are for use during the show and include delivery and removal from the booth.

CARPET			
Qty.		Advance Price	Show Price
_____	10'x 10' Carpet	\$135.00	\$161.00
_____	10'x 20' Carpet	\$260.00	\$320.00
_____	10'x 30' Carpet	\$392.00	\$480.00
_____	_____ft. x _____ft. Carpet	2.70/sq.ft.	3.95/sq.ft.
_____	_____ft.x _____ft. Green Turf	1.38/sq.ft.	2.69/sq.ft.

Carpet Colors

Red Blue Hunter Green Gold Grey
 Burgundy Teal Plum Black

SEATING			
		Advance Price	Show Price
_____	Upholstered Arm Chair	\$54.00	\$68.00
_____	Upholstered Side Chair	\$50.00	\$61.00
_____	Molded Plastic Side Chair	\$45.00	\$52.00
_____	Molded Plastic Folding Chair	\$31.00	\$36.00
_____	High Back Stool	\$50.00	\$54.00
_____	High Stool	\$27.00	\$36.00

ACCESSORIES			
		Advance Price	Show Price
_____	Waste Basket with Liner	\$21.00	\$27.00
_____	Floor Easel	\$31.00	\$36.00
_____	Chrome Stanchions	\$45.00	\$54.00
_____	8 Ft. Red Velour Ropes	\$35.00	\$45.00
_____	Corner Table-24"x24"x15"high	\$45.00	\$54.00
_____	Cocktail Table-Round x 15" high	\$49.00	\$61.00
_____	22"x 28" Chrome Sign Holder	\$61.00	\$79.00

PEGBOARD/DISPLAY PANELS			
		Advance Price	Show Price
_____	4'x 8' Pegboard (Vert. or Horiz.)	\$109.00	\$137.00
_____	4'x 8' Grey Cloth Display Panel	\$141.00	\$174.00

TABLE WITH DRAPE			
Qty.		Advance Price	Show Price
_____	4'x 2' Standard 30" High	\$76.00	\$94.00
_____	6'x 2' Standard 30" High	\$87.00	\$106.00
_____	8'x 2' Standard 30" High	\$97.00	\$121.00
_____	4'x 2' Raised 42" High	\$97.00	\$122.00
_____	6'x 2' Raised 42" High	\$109.00	\$136.00
_____	8'x 2' Raised 42" High	\$120.00	\$147.00

Draped tables include vinyl top and pleated skirt on three sides.

Drape Colors

Red White Blue Hunter Green Plum Expo Green
 Gold Black Grey Burgundy Teal Beige

FOURTH SIDE TABLE DRAPE			
		Advance Price	Show Price
_____	30" High Table	\$19.00	\$37.00
_____	42" High Table	\$25.00	\$44.00

ROUND TABLES & LINENS			
		Advance Price	Show Price
_____	4' Round Table	\$54.00	\$67.00
_____	5' Round Table	\$66.00	\$80.00
_____	24" Round Pedestal Table	\$41.00	\$49.00
_____	90" Round White Table Linen	\$34.00	\$54.00

Round Tables do not come with a linen unless a linen is ordered.

TABLE TOP RISERS & DRAPING			
		Advance Price	Show Price
_____	4'x 1'x 12" Table Top Riser	\$21.00	\$29.00
_____	4'x 1'x 12" Riser / Draped	\$45.00	\$54.00
_____	6'x 1'x 12" Table Top Riser	\$34.00	\$41.00
_____	6'x 1'x 12" Riser / Draped	\$54.00	\$67.00

Drape Colors

Red White Blue Hunter Green
 Gold Black Grey Burgundy

***Show colors will be used if no color is indicated where required.
(i.e. carpet, table draping)**

**PLEASE RETURN ONE COPY TO EXHIBITS, INC.
AND RETAIN A COPY FOR YOUR FILES.**

**FULL PAYMENT MUST ACCOMPANY ALL ORDERS
US FUNDS ONLY!**

Please print or type below:

Your Company _____

Address _____ Telephone No. _____

City _____ State _____ Zip _____ Fax _____

Authorized By (Print name) _____ Title _____

Signature _____ E-mail _____

Name of Event **Architecture Exchange East 2009
Greater Richmond Convention Center, Richmond, VA
November 4-6, 2009**

Booth No. _____

TOTAL YOUR ORDER HERE	
Sub-Total	\$ _____
5% Sales Tax (Required)	\$ _____
TOTAL DUE	\$ _____

